Upcoming Meetings
General Council Meeting
May 14, 2022

ARP Services
1. Rental & Mortgage Assistance
2. Temporary Hotel Assistance for COVID
3. Utility Assistance
4. Childcare Assistance
5. Vocational Training
6. Student Tutoring Assistance

Please contact the tribal office at 707-591-0580

New Grant Award
"Clean California"
This grant will allow the tribe to assist in the clean up of all tribal lands, we will be hiring a work crew, supervisor, as well as obtain dumpsters, heavy equipment and more..this will be a 10 month work project once started.

Kashia Kids- SHINE!

KDEP started its marine biotoxin monitoring program in January of 2022. Staff will work with California Department of Public Health (CDPH) to test mussel samples on the Kashia Coastal Reserve for paralytic shellfish poisoning (psp) toxins. Results will be posted on the Tribal Facebook page and KDEP Instagram page.

Congrats to Brandon Covarrubias on maintaining a 4.0 GPA All Year!

Rosemary Richardson dedicates much of her time making sure she is putting 100% effort into her school work. She studies and does homework even on weekends. Rosemary is determined to get into a top university. To ensure this happens, she takes extracurricular courses like French, and has plans to start a new student union next year. She also loves reading and carries a book with her everywhere she goes.
KASHIA ANNOUNCEMENTS

General Welfare Assistance Distribution: (formally known as per cap will be mailed out by the 15th of every quarter; February 15, May 15, August 15, and November 15.) Please make sure your address and contact information is up to date with the Tribal Office. You can find the forms on the tribes website at www.stewartspoint.org

Department Services

Housing Authority: BIA Housing Improvement Program, Rental Assistance, Temporary Housing & Emergency Rental Assistance Program. For information please contact the Housing Authority at 707-591-0580 x106.

Education Department: Higher Education / Vocational Training & Direct Employment
Kashia Youth Services: School Uniforms/ Grade Incentives & Sports Registration. For more information please contact Brittany Sheard at 707-591-0580 x101

Member Services: For a full description of what is available under our Member Services Program please contact Naomi Atchley at 707-591-0580 x 124.

Job Announcement – Environmental Tech I

Job Title: Environmental Technician I
Department: Kashia Department of Environmental Planning
Supervisor: Director of Environmental Planning
Location: Environmental Department/ Tribal Office/Kashia Tribal Land
Hours: 32 Hours/Week (1 year minimum, may be extended pending funding)
Salary: $13.50/hour
Closing Date: March 16, 2022, at 4:00 pm

Position Summary:
This is a part time position within the Environmental Department of the Kashia Band of Pomo Indians. Under supervision of the Director of Environmental Planning, the Environmental Technician will assist in various projects collecting field data and conducting data entry, coordinating events, and performing community outreach and education.

Essential Duties & Responsibilities:
• Assist with implementation of environmental projects related to water and natural resource programs on and off Tribal land.
• Assist the Director and other Department Staff with surveys and monitoring activities (e.g. water quality sampling, beach watch surveys, marine bioterror monitoring, etc.).
• Performs data entry and management updates.
• Attends meetings and participates in trainings.
• Maintains documentation/sheets/records/conducts research
• Prepare newsletter articles and social media posts.
• Assists in development of educational outreach materials.
• Assists in event coordination/logistic activities and intern/summer programs.
• Assist with developing grant reports and grant close-out documents.
• Other duties as assigned

Qualifications:
• High School Diploma or GED and 2 years’ experience in the environmental field or equivalent combination of education and experience. Must possess and maintain a valid California driver’s license or capable of obtaining one within thirty days of employment. Must be insurable by the Tribe’s Driving Policy. Must be able to successfully pass a pre-employment drug/alcohol screen and background investigation.

Required Knowledge, Abilities, Skills and Certifications:
• Knowledge of business English, proper spelling, grammar, punctuation, and basics of office software.
• Ability to communicate effectively in the English language, both verbally and in writing.
• Ability to work independently and effectively handle multiple assignments simultaneously.
• Ability to establish and maintain professional relationships with individuals of varying social and cultural backgrounds and with coworkers at all levels.
• Ability to maintain confidentiality.
• Skill in operating business computers and office machines, including in a Windows environment, specifically Word, Excel, and presentation software (such as PowerPoint).

Kashia Band of Pomo Indians – Stewart Point Rancheria
Job Announcement – Tribal Membership
February 23, 2022

Kashia Band of Pomo Indians – Stewart Point Rancheria
2420 Rivermill Rd, Suite 1, Santa Rosa, CA 95403
(707) 591-0580 • fax (707) 591-0583

www.stewartspoint.org
Housing Authority-Homekey Project

On March 1, 2022 we started the construction work at the homeless rehabilitation site. The work is scheduled to be completed in June 2022.

The Housing Authority will hire an onsite manager for the 20-unit property and other supportive services will be made available. Applications for the site will be available in April 2022.

Please contact Raymond McQuillen, Executive Director at 707-326-0418 or raymond@stewartspoint.org for more information.
MEMORANDUM

Date: March 1, 2022
To: Angelique Lane, BOC Chairperson, René K. Franklin, Tribal Chairman, Tribal Council
Cc: Vaughn Pena, Tribal Administrator
From: Raymond McQuillen, Housing Authority Executive Director
Re: FY 2021 APR HHG

The Housing Authority has prepared its report to NNAHA (HUD) on the activities and expenditures for funds drawn down in the 2021 calendar year. Funds were received from NNAHA in the amount of $560,473. These funds were expended in the following categories:

- Rental Assistance Programs: staff costs and rental assistance payments totaled $42,694.81
- Rancheria Housing Maintenance: staff costs, supplies and equipment totaled $324,495.01
- Job Placement and Training: staff costs totaled $983.24
- Hiring of Grant Writers for Affordable Housing Applications/Model Activities/Land Acquisition Costs: consultation costs and Environmental, A & E totaled $127,692.44
- Rental Rehabilitation Program: staff and materials costs totaled $26,415.91
- Planning and Administration: staff costs, indirect costs, travel, education, vehicle costs, rent, phones, computer consultants, legal and other administrative costs totaled $130,814.34

2021 Total Spent: $471,850.33

- There are carryover FY2021 funds for FY2022—$90,620.67 for the development of the Windsor Property for housing, and other approved activities for the 2022 Program Year plus FY2022 estimated award of $571,090. The total operating budget for Housing in FY2022 is $5,117,069 with $460 and HHG-AMP Funds. Individual Annual Performance Reports will be completed for each grant.

Indirect costs are those costs not actually expended by the Housing Department, but rather a negotiated percentage of Housing’s funds that go towards supportive costs, such as costs of the main office, costs for fiscal staff, admin staff, insurance, legal, and other costs. The report as submitted to HUD is contained in liens, one located at the Tribal Office, and one located at the Rancheria Community Center office. The information contained is important and provides a full outline of what activities Housing has undertaken, and the outcomes of Housing’s efforts, both in expenditures and results achieved. The report is submitted online.

Kashia Band of Pomo Indians of Stewarts Point Rancheria
Windsor Property Housing and Tribal Office Development Fund Announcement:

Feb. 28, 2022 – Last week the California Department of Housing and Community Development (Department) announced that the Kashia Band of Pomo Indians of the Stewarts Point Rancheria and Development Partner Burbank Housing Development Corporation (Awardees) have been awarded a Multifamily Housing Program (MHP), Round 4, award in the amount of $6,543,394. This award is a big piece of the Project Funding. Below is a tentative schedule:

In September 2021, the Tribe receives the entitlements from the Town of Windsor to develop the 54 unit affordable housing project and Tribal Headquarters. Land entitlements are an agreement between the owner and a governing municipality (Town of Windsor) to allow development for a certain building type to occur in an area.

Design Development (DD) Phase (Current). In design development, the schematic plans and elevations are reviewed, revised and expanded to incorporate all the details and specifications required for construction. Finish DD phase at the end of May 2022. Construction Document phase would follow the DD phase.

We are pursuing local, private, state and federal funding opportunities. In March 2023, the Tribe will submit a CA Tax Credit application to TCAC. If awarded Tax Credits, in late June 2023, the construction will start by December 2023/Jan 2024. Construction of the project would take approximately 14 months. Construction Administration Phase 12/1/23 – 2/7/25.

Check the Tribal website and social media site for more updates. Please contact Kashia Housing Authority Executive Director, Raymond McQuillen at 707-591-0580 ext 106 or email at raymond@stewartspoint.org for more information.
## Kashia March Calendar 2022

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We are working on an email list – serve so you can receive the monthly newsletter directly to your email.

If you would like the monthly newsletter emailed to you please email: melissa@stewartspoint.org with your request and you will be added to the list.

### Kashia Economic Questionnaire

The Kashia Band of Pomo Indians have received a grant from the Department of Health and Human Services Administration for Children and Families, Administration for Native Americans “SEDS” Program to develop and adopt a comprehensive sustainable community master plan for the development and use of Tribal lands. This plan will include the voices of our community.

You can fill out a survey on the tribes website at stewartspoint.org