



*Kashia Band of Pomo Indians
Of the Stewarts Point Rancheria*

Kashia Round House
Founded in 1916

MEMORANDUM

Date: March 14, 2023

To: Reno K. Franklin, Tribal Chairman, Tribal Council

Cc: Vaughn Pena, Tribal Administrator, Kim Gentry, BOC Chairperson

From: Raymond McQuillen, Housing Authority Executive Director

Re: FY 2022 APR IHBG

The Housing Authority has prepared its report to NAHASDA (HUD) on the activities and expenditures for funds drawn down in the 2022 calendar year. Funds were received from NAHASDA in the amount of \$764,750.

These funds were expended in the following categories:

- **Rental Assistance Program: staff costs and rental assistance payments totaled \$114,938.20**
- **Rancheria Housing Maintenance: staff costs, supplies and equipment totaled \$255,637.46**
- **Hiring of Grant Writers for Affordable Housing Applications/Model Activities/Land Acquisition Costs: consultant costs and Environmental, A & E totaled \$98,731.03.**
- **Rental Rehabilitation Program: staff and materials costs totaled \$35,838.52**
- **Planning and Administration: staff costs, indirect costs, travel, education, vehicle costs, rent, phones, computer consultants, legal and other administrative costs totaled \$152,061.12
2022 Total Spent \$657,206.33**
- **There are carryover FY2022 funds for FY2023 - \$106,116.21 for the development of the Windsor Property for housing, and other Approved Activities for the 2023 Program Year plus FY2023 award of \$874,684. The total operating budget for Housing in FY2023 is \$980,800.21 with IHBG funds. Individual Annual Performance Reports will be completed for each grant.**

Indirect costs are those costs not actually expended by the Housing Department, but rather a negotiated percentage of Housing's funds that go towards supportive costs, such as costs of the main office, costs for fiscal staff, admin staff, insurance, legal, and other costs.

The report as submitted to HUD is contained in binders, one located at the Tribal Office, and one located at the Rancheria Community Center office. The information contained is important and provides a full outline of what activities Housing has undertaken, and the outcomes of Housing's efforts, both in expenditures and results achieved. The report is submitted online.